



HIT Commons Users Advisory Group Charter

Purpose:

The HIT Commons Users Advisory Group reports to the HIT Commons Governance Board for the purpose of aligning and coordinating efforts to leverage the use of Collective Medical and other HIT tools in support of reducing avoidable emergency department utilization, improving transitions of care, supporting whole person care and other key initiatives/use cases. The HIT Commons Users Advisory Group will make policy and operational recommendations to the HIT Commons Governance Board, as needed.

Participating organizations hold individual contracts with various HIT vendors and retain sole responsibility for contractual commitments and operational implementation. Each organization is responsible for their internal processes. The Users Advisory Group may recommend and promote standardization in identified areas deemed essential for cross organizational care coordination.

Responsibilities:

- Convene, coordinate, and communicate about statewide and regional efforts to reduce avoidable emergency department utilization, improve transitions of care, and support whole person care
- Measure, monitor and report success metrics (as developed) to stakeholders
- Advocate and promote the broad adoption and effective use of HIT tools to achieve goals and objectives
- Support community-based collaboration and cross organizational care coordination to streamline workflows, reduce duplication, improve communication, and accelerate progress
- Identify, recommend, and communicate best practices and workflows
- Identify and prioritize opportunities to leverage the use of HIT tools to support statewide and regional improvement efforts (e.g. opioid prescribing reduction, transitions of care, whole person care)
- Develop, analyze, and distribute meaningful aggregated data reports to track progress and overall impact of initiatives
- Solicit user group perspectives to drive priorities and decision making
- Provide central advisory guidance to HIT vendors in scope for the Users Advisory Group and serve as a point of escalation for identified technology issues

Membership:

The HIT Commons Users Group will include broad stakeholder representation, including organizations who are active users of EDIE and the Collective Platform, the PDMP Integration functionality, and other HIT tools. This includes ED providers, CCOs, health plans, primary care and behavioral health care clinics, post-acute care facilities and others. Membership will be coordinated with HIT Commons staff and OHA input.

Meetings:

The HIT Commons Users Advisory Group will meet quarterly. In addition, workgroups may be formed to carry out specific responsibilities (e.g. data reporting).